

Zander Lategan

From: Zander Lategan
Sent: Friday, 12 December 2025 3:01 PM
Subject: Important Updates: PVAA Examples, TCMS Supporting Documents and Academic Integrity



12 December 2025

Dear Training Officers and Training Office Administrators,

This communication addresses three important matters:

1. PVAA Examples Template

The requirement to customize PVAA example templates is **now a recommendation rather than a mandatory SAICA requirement.**

The PVAA template recommendation is intended to assist trainee accountants in their respective environment to obtain proficiency in the Professional Values and Attitudes and will not be enforced during monitoring reviews.

2. TCMS Training Contract Applications

For new SAICA training contract requests on TCMS, training offices must ensure that:

- Trainee accountants upload a **certified copy of their ID.**
- The name and surname captured on TCMS match the details on the ID.
- **Certified copies of qualifications.**

FASSET has indicated that this requirement aligns with the attached framework for validating SETA performance information from the Department of Higher Education.

3. Academic Integrity

If trainee accountants are completing SAICA endorsed qualifications through long-distance academic providers and there is **any incident of academic misconduct involving the trainee, the training office must report these matters to SAICA.**

- Such cases may constitute possible punishable conduct and will be investigated by the SAICA Disciplinary Unit.

- Reports should include a commissioned affidavit.
- Offices may use the template available on the SAICA website or their own version.

Kind regards,
Training Office Team

